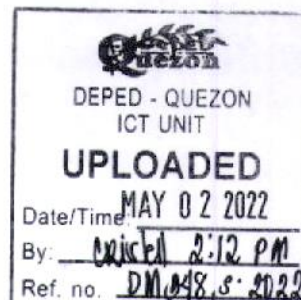




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



02 May 2022

DIVISION MEMORANDUM
DM No. 348, s. 2022

HUNTAHAN WITH TOP MANAGEMENT
(2nd ONLINE DIVISION MANAGEMENT COMMITTEE MEETING FOR C.Y.2022)

To: Assistant Schools Division Superintendents,
CID & SGOD Chiefs,
Unit/Section Heads,
Public Schools District Supervisors,
Elementary and Secondary School Heads,
All Others Concerned

1. DepEd Quezon will conduct Huntahan with the Top Management: 2nd Online Management Committee Meeting on Thursday, May 5, 2022. All Elementary and Secondary School Heads are advised to attend the meeting via Zoom on the given schedule.

Date and Time	Attendees	Link
May 5, 2022 8:00 a.m. (Thursday)	1 st and 3 rd Congressional District (Elementary and Secondary School Heads)	tinyurl.com/2ndHuntahanBatch1 Meeting ID: 833 1688 9361 Passcode: 12345
May 5, 2022 1:00 p.m. (Thursday)	2 nd and 4 th Congressional District (Elementary and Secondary School Heads)	tinyurl.com/2ndHuntahanBatch2 Meeting ID: 828 9943 9926 Passcode: 12345

2. Topics / Agenda in Huntahan with Top Management are the following:
 - Status Report on the Implementation of Face-to-Face Classes on Progressive Expansion Phase
 - School Preparations and Reminders on the Forthcoming May 9, 2022 National Election
 - Other Updates and Concerns of Division Chiefs and Section Heads
 - Other Matters
3. All School Heads are requested to connect to the prescribed link 15 minutes before the meeting begins, and are all required to rename their zoom account with the following format, **District**

DEPEDQUEZON-TM-SDS-04-009-003



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
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Website: www.depedquezon.com.ph



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Name or **School Name_Full Name** for proper identification. Please be reminded also to open/on all cameras during the meeting. The host / facilitator shall remove any participant in the meeting who are found to be non-compliant with the online meeting reminders.

4. School Heads with internet difficulty may gather together in an area with better internet connection and with strict adherence to health and safety protocol.
5. Meeting with Public Schools District Supervisors will be announced in a separate issuance.
6. All expenses relative to this activity shall be chargeable against local fund / MOOE subject to usual accounting and auditing procedures.
7. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

osdskoo05/02/2022

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